

DELEGATION AND SUPERVISION

Standard

Regulated members take responsibility and accountability for dental technology services provided by unregulated personnel who are working under their **supervision** or to whom they **delegate** tasks.

Expectations

The regulated member **must**:

- a) Understand and adhere to the CDTA's *Standards of Practice, including but not limited to*:
 - I. *Mandatory Duty to Report a Colleague Standards (2023)*¹
 - II. *Scope of Practice Standards (2023)*²
 - III. [Supervision of Restricted Activities Standards \(2023\)](#)
- b) Prior to supervising or delegating tasks to unregulated personnel, confirm the registration status and requirements of that person.
- c) Not supervise or delegate tasks to unregulated personnel, when doing so would be in violation of section 46 of the [Health Professions Act](#) regarding mandatory registration.
- d) Delegate only unrestricted activities to unregulated staff and provide direction as necessary to ensure patient safety.
- e) Ensure that any individual to whom they delegate tasks and who is using the title of a regulated health care professional is authorized under the *Health Professions Act* to do so.
- f) When supervising or delegating tasks to a **student** or unregulated staff member, maintain responsibility for that individual's actions and the consequences of those actions.
- g) Assess the knowledge and skills of unregulated staff and assign only those tasks and activities that fall within their **competence**.
- h) Monitor the delivery and documentation of services by students and other unregulated staff to ensure compliance with regulatory requirements.

¹ *Mandatory Duty to Report a Colleague Standards Pending Approval*
² *Scope of Practice Standards Pending Approval*

GLOSSARY

Competence: In relation to a person, means adequately qualified, suitably trained, and with sufficient experience to safely perform work without supervision or with only a minimal degree of supervision.

Delegate: The instruction or orders of a regulated member to unregulated personnel to perform an activity related to the fabrication, duplication, alter, or repair of an orthodontic or prosthetic device.

Must: is used where the duty is compulsory.

Regulated member(s): a person who is granted registration as a member of the CDTA in accordance with the HPA and the Regulation.

This term includes a previously regulated member whose last day of registration with the College is within the immediately preceding two years.

Restricted Activities: An activity named as a restricted activity in Part 0.1 of the *Health Professions Act*.

Supervision: The consultation, guidance, and oversight by an authorized regulated member in the practice setting. The authorized regulated member is ultimately accountable for the performance of the activity. Supervision may be direct or indirect.

Student: A person who is enrolled in a dental technology program approved by Council.