

Call for Nominations

Deadline for nominations: March 13th, 2020

The College of Dental Technologists of Alberta (CDTA) Council consists of 6 Regulated Members and 2 Public Members. Regulated Member Councillors are elected by the membership. Public Member Councillors are appointed by the Lt. Governor in Council. In total, three Councillors will be Non-Employer RDT's or DT's and three Councillors will be Employer RDT's or DT's.



Creating a strong, positive, progression towards the future of the profession of Dental Technology is rewarding work. Now is an opportune time for you to consider making a difference through participation on the CDTA Council. If you, or someone you know would like to contribute energy, experience, and wisdom through an elected position on the CDTA Council, please submit a nomination now.

MISSION

THE COLLEGE OF DENTAL TECHNOLOGISTS OF ALBERTA WILL EXECUTE ITS RESPONSIBILITIES OF PROTECTION OF THE PUBLIC IN A FAIR AND TRANSPARENT MANNER, WHILE PROVIDING LEADERSHIP AND GUIDANCE TO THE MEMBERS

VISION

DENTAL TECHNOLOGISTS AND DENTAL TECHNICIANS PROVIDE A SUPPORTING ROLE TO OTHER HEALTHCARE PROFESSIONALS AND THE COLLEGE OF DENTAL TECHNOLOGISTS OF ALBERTA TAKE THIS VERY SERIOUSLY. IN OUR ROLE TO PROVIDE SUPPORT, PROTECTION OF THE PUBLIC IS PARAMOUNT. WITH THE ADVANCE OF TECHNOLOGY, ACCESSIBILITY TO WORLDWIDE DENTAL TECHNOLOGY IS A REALITY. THE MEMBERS OF THE COLLEGE OF DENTAL TECHNOLOGISTS OF ALBERTA MUST BE LEADERS IN THEIR FIELD. THE COLLEGE OF DENTAL TECHNOLOGISTS OF ALBERTA WILL ASSIST OUR MEMBERS THROUGH OUR LEADERSHIP AND RELATIONSHIPS WITH GOVERNMENT AND OTHER HEALTHCARE PROFESSIONALS.

Please note: CDTA elections will occur by use of electronic ballot through the Member Management System at www.cdta.ca. Council election results will be ratified at the Spring 2020 Annual General Meeting (AGM).

Eligibility

All Regulated Members in good standing on the General Register (Active Dental Technologist or Dental Technician) are eligible for nomination.

Council Terms of Office

Councillors serve a term for a period of 3 years. Councillors are eligible for election for a maximum of 2 consecutive terms.

Role & Responsibilities

Council serves as the governing body of the College and fulfills specific roles and responsibilities set out in the *Health Professions Act* (the Act). The CDTA Council uses the Policy Governance Model®. Councillors are not responsible for, or involved in, the day to day operations of the College and have no individual authority. Rather collectively, they are responsible for:

- decision-making and leadership, affirming the CDTA Mission and Vision, ensuring a dynamic planning process that translates the CDTA Mission and Vision into specific ends (desired results) with the emphasis on the future.
- Accountability: Developing and monitoring Council policies, Council Standards of Practice and Code of Ethics, Bylaws and by fulfilling the Council's role as set out in the Act, including reporting to members and Government.
- Representation: representing members of the profession, carrying the public trust.
- Willingness to delegate operational detail to CDTA staff.
- Ability and willingness to deal with vision and the long term, rather than the day-to-day details.

Qualifications

Council Members should have the following attributes:

- Ability to see "the big picture":
- Interest in, and capability to discuss the values underlying actions taken by the CDTA.
- Ability and willingness to participate assertively in deliberation while respecting the opinions of others.
- Ability to ask insightful questions.
- Willingness and commitment to and participate in group discussions and share opinions, but once a Council decision is made, respect the process and be prepared to honour it even if he or she did not vote for it.
- Commitment not to make judgments in the absence of previously stated criteria.
- Integrity and good judgment.
- Willingness to subjugate self-interest for the good of the College and the Profession of Dental Technology.
- Effective interpersonal and communication skills.
- Ability to accept the honour as well as the criticism of leadership.
- Commitment to the advancement of the profession of Dental Technology.
- Good organizational skills and basic computer literacy.
- Abide by whatever rules the Council sets for itself.

Meetings

Council members are required to attend all Council meetings as well as the AGM and FGM. Council meetings are held 6 times per year, typically during regular business hours, or other such times as required. The majority of Council

meetings may be conducted by teleconference. The AGM is an in-person meetings held in conjunction with a Council meeting.

Time Commitment

Members of Council are obligated to review and consider materials and come prepared for meetings. The time commitment varies throughout the term depending on reading materials, subcommittee work, and other Council related responsibilities.

Benefits

- Actively participate in the advancement of the Profession of Dental Technology.
- Play an active role in determining the CDTA mission and vision with respect to regulatory responsibilities under the HPA and member services.
- Participate in new learning opportunities.
- Interact with colleagues.
- Certain expenses are approved, including travel.
- Honorariums are provided in the amount of \$100 per Council meeting and \$50 per Committee meeting attended for those who apply for them.

Nomination Process

Nominations must be endorsed by at least 3 Regulated Members (Active Dental Technologist/Dental Technician) and must include the signed consent of the person nominated. Completed nomination forms and supporting documents must be returned to the CDTA prior to March 13th, 2020. **Nominations received after the deadline will not be considered or accepted.**

Still have questions? Contact
Tara Tremblay, Registrar 780-
469-0615 or tara@cdta.ca



COLLEGE OF DENTAL TECHNOLOGISTS OF ALBERTA (CDTA)

COUNCILLOR NOMINATION FORM

The nominee must be a Regulated Member registered as an Active Dental Technologist or Dental Technician, in good standing on the General Register.

We, the undersigned Regulated Members in good standing nominate _____ for an elected position on the Council.

- (1) Signature: _____
Print name: _____
CDTA Registration Number: _____
- (2) Signature: _____
Print name: _____
CDTA Registration Number: _____
- (3) Signature: _____
Print name: _____
CDTA Registration Number: _____

FORM FOR ACCEPTANCE OF NOMINATION

I _____, accept my nomination and am willing to serve a three-year term on the CDTA Council if elected. I agree to comply with the provisions of the Health Professions Act, the Dental Technologists Profession Regulation, the Bylaws, Standards of Practice, Codes of Ethics and the Operational Policies and Guidelines of the Council, and to actively pursue the protection of the public.

Nominee's Signature: _____ Date: _____

CDTA Registration Number: _____

Phone: _____ Email: _____

Responses to the questions, biographical information and photo may be included in an election information package to be circulated to Members. Forms, responses to questions, biographical information and photo should be received by the Nomination Committee at the CDTA office by closing on March 13th, 2020. A nomination form will not be considered complete until a signed nomination form is received by the CDTA. Nominations received after the deadline will not be considered or accepted.

Return to: CDTA Nomination and Election Committee by email: membersinfo@cdta.ca or by mail to # 304 – 13220 St. Albert Trail, Edmonton, AB, T5L4W1

NOMINATIONS WILL BE ACCEPTED UNTIL 4:00 PM March 13th, 2020

Nomination must include:

- The signed Councillor Nomination Form (email a scanned copy)

Nomination must include:

- The nominee's written responses to the questions on this form. Please be concise with your responses. Responses must not exceed 75 words for each section of the three questions (email as an attached Word document)
- Short biographical profile/CV (email as an attached Word document 250 word maximum)
- Head and shoulder, colored photo of nominee, suitable for publication (4"x6" or electronic high-resolution format, at least 300 dpi, email as an attached photo)

Please confirm the submitted information is complete by marking the checklist above.

Nominees may provide a written response to the following questions. Please be concise with your responses. Responses must not exceed 75 words for each section of the three questions. If an election is required, responses to these questions may be printed in an election leaflet to be circulated with mail ballots.

1. The College of Dental Technologists of Alberta Council recognizes that it is entrusted to act in the public interest. In doing so, Council considers not only the views of members, but also the views of the public that the CDTA Council serves. Council as a whole must seek to understand and bring those views into their decisions at the Council table. The CDTA members practice in a wide variety of settings and have many different backgrounds and experiences. What do you see as the challenges of understanding these different perspectives of our members?
2. Council's role is to govern the CDTA by making clear the outcomes it expects the College to produce. It uses a system of governance that clearly delegates achievement of those outcomes to the Executive Director and the Registrar. The Executive Director and Registrar are then authorized to choose the most appropriate means to achieve the goals and objectives, within policies set by the Council. This frees Council to provide strategic leadership by looking ahead to the future, rather than concerning itself with the details of day-to-day operations.
 - a. What has been your experience in determining what future-based outcomes should be for an organization?
 - b. What are the strengths you would bring to that process?
3. Council members are expected to deliberate openly and candidly, seeking to understand diverse viewpoints. When a decision has been made by majority rule, Council members are expected to respect this decision and speak with one voice.
 - a. What has been your experience in deliberating in a diverse group?
 - b. If others were to describe how you operate in groups, what would they say?