

Our File: 20,560MJF

December 23, 2009

Dear Members

December 31 Application Deadline for Asepsis and Standards of Practice Training

This letter is in response concerns that the College will not be able to receive applications for asepsis and standards of practice training in the period between Christmas and New Year's.

The College will be physically on December 29, 30 and 31. Additionally, Bob Westlake of the College will be available to receive and process training applications during that period. He can be reached by phone at 780-469-0615 or by e-mail at bwestlake@cdta.ca.

Members will still be able to download application forms from the College website, or if they don't have computer access, to phone Mr. Westlake and have him fax them a copy. They can then fax those forms to the College at 780-469-134 or to Mr. Westlake at 403-241-9775. The College fax number is also on the application forms.

In addition, given the how busy this time of year is and the short time frame between the injunction application and the deadline, the College will treat all valid applications received by January 8, 2010 as having been received by December 31. That said, the College asks that members do not wait until the last moment to send in their applications – the College is being more than lenient, and it is the members' responsibility to ensure their applications are in on time.

We also ask that members have patience – Mr. Westlake will respond to all the messages that he receives, but he may not be able to respond immediately.

Yours truly,

BLAKELY & DUSHENSKI

PER:


CRAIG R. MADILL

Legal Counsel for the College of Dental Technologists of Alberta

crm

